You are hereby summoned to attend a Finance Committee Meeting which will be held on Monday 9th November 2026 at Kirdford Village Hall commencing at 6.30 pm, when the following business will be considered and transacted.

Kirdford Parish Council, PO Box 437, Billingshurst RH14 4DE
clerk@kirdford-pc.gov.uk 07943 892877

Finance Committee Agenda

1. **Apologies for Absence**

   To receive both apologies and reasons for absence.

2. **Public Participation**

   To receive and note questions, comments or representations made by members of the public.

3. **Disclosures of Interest**

   To receive disclosures of prejudicial interest from Councillors on matters considered at the meeting.

4. **Minutes**

   To resolve that the minutes of the Finance Committee held on 12th November 2025 be signed as a correct record.

5. **Accounts 2026-2027**

   To review current and projected year-end financial position (Appendix A)

6. **Objectives**

   To resolve on key objectives for the upcoming year and revise the 5 year plan.

7. **Budget 2026-2027**

   To resolve 2025-2026 budget and reserve funds (Appendix B) in line with agreed objectives. To present at next full Council meeting.

8. **Allocated Funds Budget 2026-2027**

   To resolve 2026-2027 budget and reserve funds (Appendix A) in line with agreed objectives. To present at next full Council meeting.

9. **Precept 2027/2028**

   To investigate the precept for 2027-2028 – to recommend at the next full Council meeting.

10. **Public Participation**

    To receive and note any further representations made by members of the public.

11. **Confidential Matters**

    The Council may wish to exclude the public and press at this point. Usually this happens when discussions arise on staffing, contract tendering and anything that has legal implications.

PUBLIC AND PRESS WELCOME TO ATTEND
Clerk@kirdford-pc.gov.uk

Appendix A: Financial Position

Kirdford Parish Council

04 November 2026 (2026-2027)

Summary of Receipts and Payments

All Cost Centres and Codes

Consultancy

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
12	Professional Fees				18,400.80		18,400.80	18,400.80 (100%)
13	Auditor fees				1,500.00		1,500.00	1,500.00 (100%)
	SUB TOTAL				**19,900.80**		**19,900.80**	**19,900.80 (100%)**

Grants

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
27	Grants				8,815.00	5,773.47	3,041.53	3,041.53 (34%)
	SUB TOTAL				**8,815.00**	**5,773.47**	**3,041.53**	**3,041.53 (34%)**

Income

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
4	Precept	102,960.00	102,960.00					(0%)
5	Grant income							(N/A)
6	Bank interest payment		983.45	983.45				983.45 (N/A)
7	VAT Refunds							(N/A)
8	Donations to KPC							(N/A)
9	CIL payment							(N/A)
	SUB TOTAL	**102,960.00**	**103,943.45**	**983.45**				**983.45 (0%)**

Insurance

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
28	Insurance				1,500.00	1,218.23	281.77	281.77 (18%)
	SUB TOTAL				**1,500.00**	**1,218.23**	**281.77**	**281.77 (18%)**

Maintenance

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
16	Maintenance				11,787.50	6,984.75	4,802.75	4,802.75 (40%)
33	Play Equipment Maintenance				6,000.00	50.94	5,949.06	5,949.06 (99%)
	SUB TOTAL				**17,787.50**	**7,035.69**	**10,751.81**	**10,751.81 (60%)**

Office Costs

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
14	General Administration				5,227.50	2,859.81	2,367.69	2,367.69 (45%)
15	Office Supplies				4,704.75	1,531.60	3,173.15	3,173.15 (67%)
32	Subscriptions				1,045.50	218.99	826.51	826.51 (79%)
	SUB TOTAL				**10,977.75**	**4,610.40**	**6,367.35**	**6,367.35 (58%)**

Reserves

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
18	Neighbourhood Plan review				45,000.00		45,000.00	45,000.00 (100%)
19	Planning Support Services				7,751.17		7,751.17	7,751.17 (100%)
21	Environmental Concerns/equipn				12,000.00		12,000.00	12,000.00 (100%)
22	Village Improvement Fund				6,128.00		6,128.00	6,128.00 (100%)
23	Great Common Pavilion rebuild				135,834.97	3,394.49	132,440.48	132,440.48 (97%)
26	Village Hall Extension				9,191.30		9,191.30	9,191.30 (100%)
30	Unallocated Funds				52,000.00		52,000.00	52,000.00 (100%)
31	Bonfire Night				1,800.00	484.59	1,315.41	1,315.41 (73%)
34	Butts common barrier replacem				20,000.00		20,000.00	20,000.00 (100%)
36	Play Equipment Refurbishment/				20,000.00		20,000.00	20,000.00 (100%)
37	Sussex Day Event				5,000.00	400.00	4,600.00	4,600.00 (92%)
	SUB TOTAL				**314,705.44**	**4,279.08**	**310,426.36**	**310,426.36 (98%)**

Staff Costs

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
1	Salary				25,625.00	14,444.79	11,180.21	11,180.21 (43%)
2	PAYE				9,225.00	5,094.53	4,130.47	4,130.47 (44%)
3	Pension				1,845.00	956.38	888.62	888.62 (48%)
	SUB TOTAL				**36,695.00**	**20,495.70**	**16,199.30**	**16,199.30 (44%)**

Training and subscriptions

		Receipts			Payments			Net Position
Code	Title	Budgeted	Actual	Variance	Budgeted	Actual	Variance	+/- Under/over spend
10	Training				2,000.00		2,000.00	2,000.00 (100%)
11	Subscriptions				627.30	384.34	242.96	242.96 (38%)
	SUB TOTAL				**2,627.30**	**384.34**	**2,242.96**	**2,242.96 (85%)**

Summary

NET TOTAL	**102,960.00**	**103,943.45**	**983.45**	**413,008.79**	**43,796.91**	**369,211.88**	**370,195.33**
V.A.T.					2,677.43		
GROSS TOTAL		**103,943.45**			**46,474.34**		

Appendix B – Bank reserves

4 November 2026 (2026-2027)

Kirdford Parish Council

Prepared by: _____ Date: _____

Name and Role (Clerk/RFO etc)

Approved by: _____ Date: _____

Name and Role (RFO/Chair of Finance etc)

	Bank Reconciliation at 30/10/2026		
	Cash in Hand 01/04/2026		269,871.13
	ADD		
	Receipts 01/04/2026 - 30/10/2026		103,943.45
			373,814.58
	SUBTRACT		
	Payments 01/04/2026 - 30/10/2026		43,832.95
A	**Cash in Hand 30/10/2026** (per Cash Book)		**329,981.63**
	Cash in hand per Bank Statements		
	Natwest Current Account 30/10/2026	75,344.94	
	Natwest Business Reserve 30/10/2026	168,554.48	
	Lloyds Community Account 30/10/2026	34,915.00	
	Lloyds Instant Access Savings 30/10/2026	51,167.21	
			329,981.63
	Less unpresented payments		
			329,981.63
	Plus unpresented receipts		
B	**Adjusted Bank Balance**		**329,981.63**
	A = B Checks out OK		

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